

TERMS AND CONDITIONS

Reservations must be made in writing – either by post, fax online or by submitting a completed form in person.

Once the reservation form has been submitted to the Events & Banquet Executive, the reservation will be considered as both committed and confirmed by the member making it – and will be debited to their club account once seat availability has been established.

No re-confirmation telephone calls will be made by The Singapore Island Country Club staff. Only those members with unsuccessful reservations will be contacted.

Cancellations within the time frame indicated in the *SICC Islander*, the Club's newsletter or if not indicated, no later than **three days** before the event must be made in writing.

Reservations for members will have priority over guests.



THE
SINGAPORE ISLAND
COUNTRY CLUB

SOCIAL EVENTS RESERVATION/CANCELLATION FORM

Reservation Cancellation

Booked by: _____ M'ship No: _____

Tel. No: _____ (H/P) _____ (O/H) _____ (Fax)

E-mail: _____

Name of Function: _____ Date of function _____

No. of Persons (Members) _____ (Guests) _____

Name _____ M'ship No: () _____

Name _____ M'ship No: () _____

Name _____ M'ship No: () _____

Name _____ M'ship No: () _____

Name _____ M'ship No: () _____

Signature _____ Date _____

If separate billing is required, indicate with a (✓) next to membership number

Please write clearly in BLOCK LETTERS

This booking is subjected to terms and conditions on this form. Please submit this form via **fax: 6455 9647** or drop at reception. Kindly use a separate booking slip for each function

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